Department of Economics

Undergraduate Travel Grant Program

Qualifying Travel:

The Department of Economics is pleased to solicit applications for undergraduate student travel grants. Students may apply for funding to cover the costs to attend research conferences where they are presenting a paper or to attend other faculty-approved academic events. The Department of Economics will reimburse up to 100% of the cost, not to exceed $1,500. Allowable expenses include transportation costs (such as airfare), hotel, and conference registration fees.

Exclusions:

The Department of Economics will not reimburse expenses for computer hardware or meals.

Information:

The Department of Economics, in conjunction with the Economics Leadership Council, has allocated funds to reimburse the travel expenses of undergraduate students selected to present a paper at a research conference. Travel to other academic events may also be reimbursed if approved by a Department of Economics faculty member. To apply for a travel grant, an interested student must complete the attached application form which includes: 1) a brief written proposal explaining how the conference or other academic event will enhance the study of economics, 2) a copy of the invitation to present a paper or other relevant documentation of participation, 3) an itemized estimate of the cost to participate (such as conference fees, transportation, and hotel expenses), and 4) a faculty signature indicating support for the proposal. *Only one award per academic year per student will be approved. A minimum cumulative G.P.A. of 3.0 or higher is required.*

Conditions:

A student awarded a travel grant must provide the Department of Economics with a written summary (minimum of 500 words) recounting his or her experience at the event no later than 30 calendar days after participation. The Department of Economics may use this summary of the recipient's experience to promote the Undergraduate Travel Grant Program by, for example, posting the summary to the Department website or blog.

Department of Economics

Undergraduate Travel Grant Application

University of California, San Diego

Student Name:_____ **UCSD Email:** _____

PID:_____ **Social Security Number:** _____

Major:_____ **Second Major or Minor:**_____

UC Cumulative GPA:_____ **Economics GPA:**_____ **Cell Phone Number:** _____

Mailing Address (where the reimbursement check will be mailed):

_____

Are you a current UCSD Employee (such as a student worker) (circle one)? **Yes** **No**

Citizenship: _____ **If not a U.S. Citizen, list visa type:** _____

Name of Professional Society Hosting the Event:_____

Dates and Location of the Event:_____

Required Supplemental Materials:

1) **Proposal:** Briefly describe the event and how it enhances the study of economics.
2) **Invitation:** Include a copy of the invitation to present a paper or other relevant document of participation. If an invitation is pending, approval of funding is contingent upon proof of invitation.
3) **Budget:** Include an itemized list of estimated costs **including** a grand total (airfare, train, airport shuttle, travel insurance (required), registration fees etc.) *Indicate any costs that will be out of pocket.*
4) **Faculty Advisor:** To be eligible for department funding, an Economics faculty member must support the proposal. Proof of support is provided by a faculty signature below.

Faculty Advisor Signature: _____ **Date:** _____

Student Signature: _____***** **Date:**_____

******By signing the above, I acknowledge that receipt of funding is contingent upon providing a written summary of my experience, containing at least 500 words, to the Department of Economics no later than 30 calendar days after the final date of the event listed on this form.*

For Internal Use Only

Total Amount Approved:_____ Please Recharge to Index Number:_____